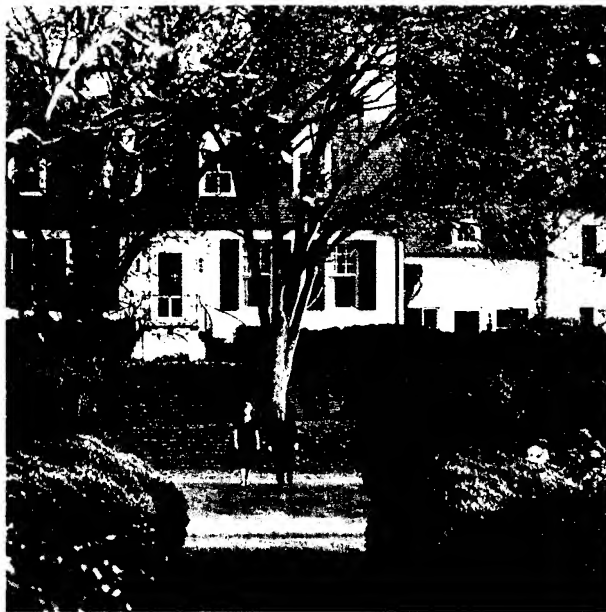


Welcome To Belmont Conference Center



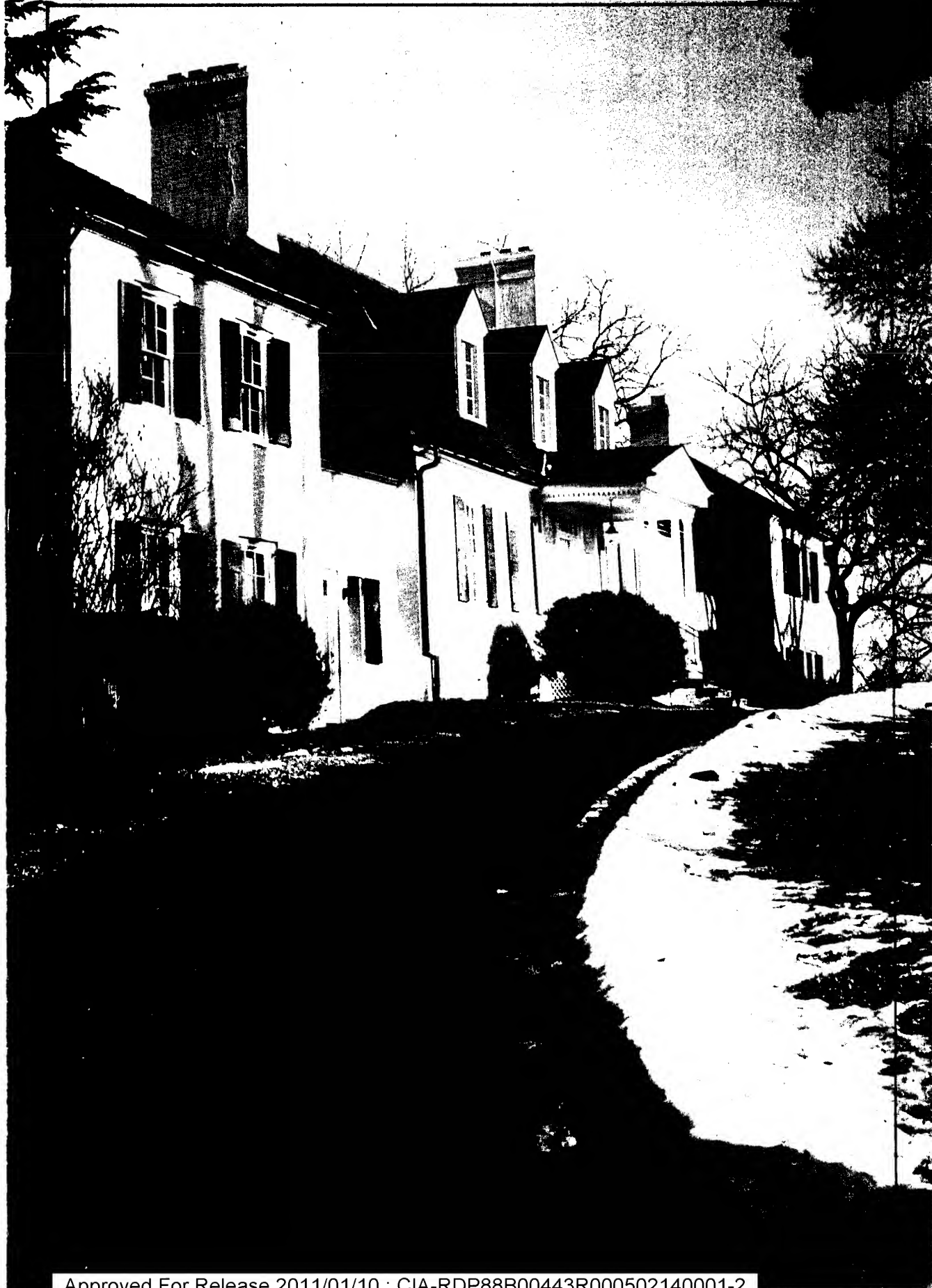


Belmont has welcomed distinguished visitors with warmth and grace since 1738, when Caleb Dorsey of Annapolis built the splendid Georgian mansion as the manor house of one of Maryland's great estates.

It remained so for more than 200 years, passing through generations of the family until the Smithsonian Institution acquired it from Ambassador and Mrs. David K. E. Bruce in 1964. As the Smithsonian's Conference Center from 1967 to 1983, Belmont hosted hundreds of groups from government, business, and the scientific and academic communities.

Purchased by the American Chemical Society in 1983, Belmont continues to offer a gracious atmosphere and private working environment to all groups concerned with the pursuit and sharing of knowledge.

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Belmont— Exclusively Yours!

Belmont, the American Chemical Society's Conference Center at Elkridge, Maryland *is* exclusively yours, whether your conference is for a day or a week.

You will never play second fiddle to a massive gathering of enthusiastic conventioners... or be trampled in the annual spring sightseeing migration of high school students.

At Belmont, the full time and attention of an expert, efficient, unobtrusive staff is devoted to *your* group's needs for the length of your conference.



Concentration is Everything

Concentration, experts assure us, is vital to most human activities, from creative cooking to creative thinking to business planning.

In addition to being exclusively yours, Belmont is totally focused on providing the kind of atmosphere, organization, and service that permit total concentration on your conference goals.

Other Benefits

First of all, Belmont is convenient to the great Baltimore/Washington metropolitan complex, and indeed to more distant metropolitan areas, as modern rail and air transportation can make it.

Yet it is as far removed from urban clatter and clutter as if conference participants had turned off Interstate 95 between Baltimore and Washington, and driven into the 18th Century.

When you are welcomed at the door of Belmont, you step into a warmly and elegantly furnished 18th Century manor house to be entertained as a guest. Distractions fade, and you can be completely committed to the purpose of your meeting.

In fact, the entire estate, its acres of fields and woodlands, largely unchanged for almost 250 years, is at your disposal to use and enjoy. You will also find that a happy accommodation of Georgian architecture to modern needs makes Belmont a uniquely effective conference center.

The principal conference room is comfortably furnished, modern and well lighted, with audiovisual equipment and



other conference needs at hand. However, the living rooms of the manor are comfortable for small-group sub-meetings, for conversation, for reading, and for reflection. The spacious dining room is a separate area, to be prepared for meals without disturbing the work of the conference.

Careful advance planning and an experienced Belmont conference staff make it possible to anticipate the needs of conference personnel and provide them unobtrusively.

Belmont can be exclusively yours! The following pages will tell you how.







The Seasons of Belmont

At Belmont, every season has its own appeal and charm for our guests.



Spring greets arrivals with wildflowers along the access road to the manor and in the fields, and masses of azaleas to set off the front of the house. Belmont's spectacular lilacs must be seen to be believed.

Summer offers guests exclusive use of our swimming pool with its own dressing rooms and telephone service, as well as use of a well surfaced and maintained tennis court. There's also a jogging trail with marked exercise stations, and equipment is available for impromptu games like volleyball and horse-shoe pitching. And Belmont's summer gardens are in bloom.

Fall is often the loveliest season of the year. The weather can be delightful, the woodlands are dressed in their best fall colors, and deer and other wildlife can often be glimpsed along Belmont's walking trails.

Even winter can be beautiful on crisp clear days, sometimes with snow on the ground. On other days, our working fireplaces provide a comfortable atmosphere and invite reflection. Snow removal on Belmont Woods Road is normally more

thorough than that provided on public roads.

Belmont offers miles of carefully marked walking trails through the grounds of the estate, as well as opportunities to meet the Belmont horses . . . reminders that thoroughbreds were raised here for many years.

Other Recreation

Belmont offers television, though not in sleeping quarters, and an excellent library. For those who may wish to explore on the way to and from a con-



ference, or during any extensive period of free time, the sights and cultural events of Washington are less than an hour's drive away, and Baltimore's spectacular Harbor Place development and aquarium are a short 20-minute drive.



Your Belmont Conference

How Large a Conference?

Within the limits of Belmont's accommodations, you may be flexible in your planning. The house accommodates 25 overnight guests in 15 comfortable bedrooms, ten doubles and five singles. The conference room is normally arranged for 25 participants. However, it can accommodate 35. There are dining facilities for 35.

For meetings having more overnight guests than Belmont's in-house maximum of 25, we will be happy to book the additional guests into a nearby motel at the conference rate.

If your conference requires more single rooms than Belmont can provide, we will make the same motel arrangements for extra guests, but may need to make an additional service charge since the house will not be used to capacity.



Belmont, of course, is a residential conference center and is most effectively used that way. However, we can occasionally schedule a one-day conference, and we are always happy to ac-

commodate additional commuting participants attending a residential conference.

Belmont is Completely at Your Service

The Belmont house and grounds are completely at your disposal during your conference. Your conference fee includes three excellent meals per day, all needed meeting supplies such as pencils, pens, paper, newsprint boards, and audiovisual equipment, although we do ask that you list your A/V equipment needs in advance of your meetings to provide time for set-up.

In good weather, the swimming pool and tennis court are available for your exclusive use. In addition a jogging trail with exercise stations can enhance your pleasure with Belmont in most any weather. We'll even set up outdoor meetings on fine days if you wish.

Making Reservations and Meeting Arrangements

Belmont management will be glad to accept a tentative reservation; however, early confirmation is required. Guarantees for rooms and for each meal are required five business days before the beginning of a meeting. We ask that meeting coordinators make room assignments and send a copy to Belmont with copies of the agenda, and a *full* guest list including participants, guests, speakers, and staff.

If You Must Cancel or Change Dates . . .

If you must cancel or change dates for a confirmed meeting, we will make every effort to replace your group with another one. However, if that proves impossible, the following



charges will be made:

Cancellation 30 to 60 days prior to meeting date, 25% of the expected total charge based on length of meeting and number of participants, plus a \$100 administrative fee.

Cancellation 14 to 30 days prior to meeting date, 50% of expected total charge, plus a \$100 administrative fee.

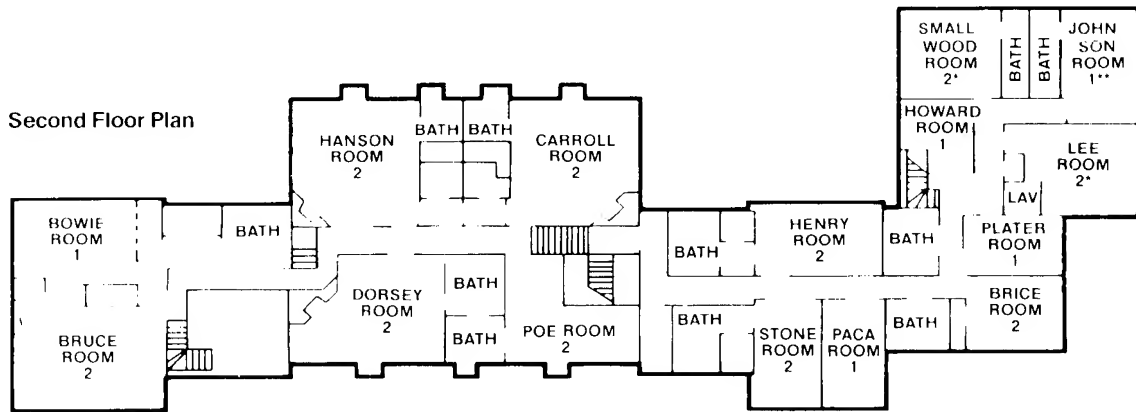
Cancellation less than 14 days prior to meeting date, 75% of expected total charge, plus a \$100 administrative fee.

If we are able to replace your group with another of equal or larger size, we will charge only a \$100 administrative fee. If the new group is significantly smaller than yours, we will also charge a percentage of the *difference* in revenue, based on cancellation date percentages above.

Transportation

Conference participants who arrive by air or by train should arrange ticketing to Baltimore/Washington International Airport (there's also an AMTRAK station *at* the airport). Because of wide differences in arrival times, we are not able to meet planes or trains, but BWI is an approximate 10-minute cab or rental car ride from Belmont. We *can* assist with transportation arrangements for departing guests and are happy to do so.

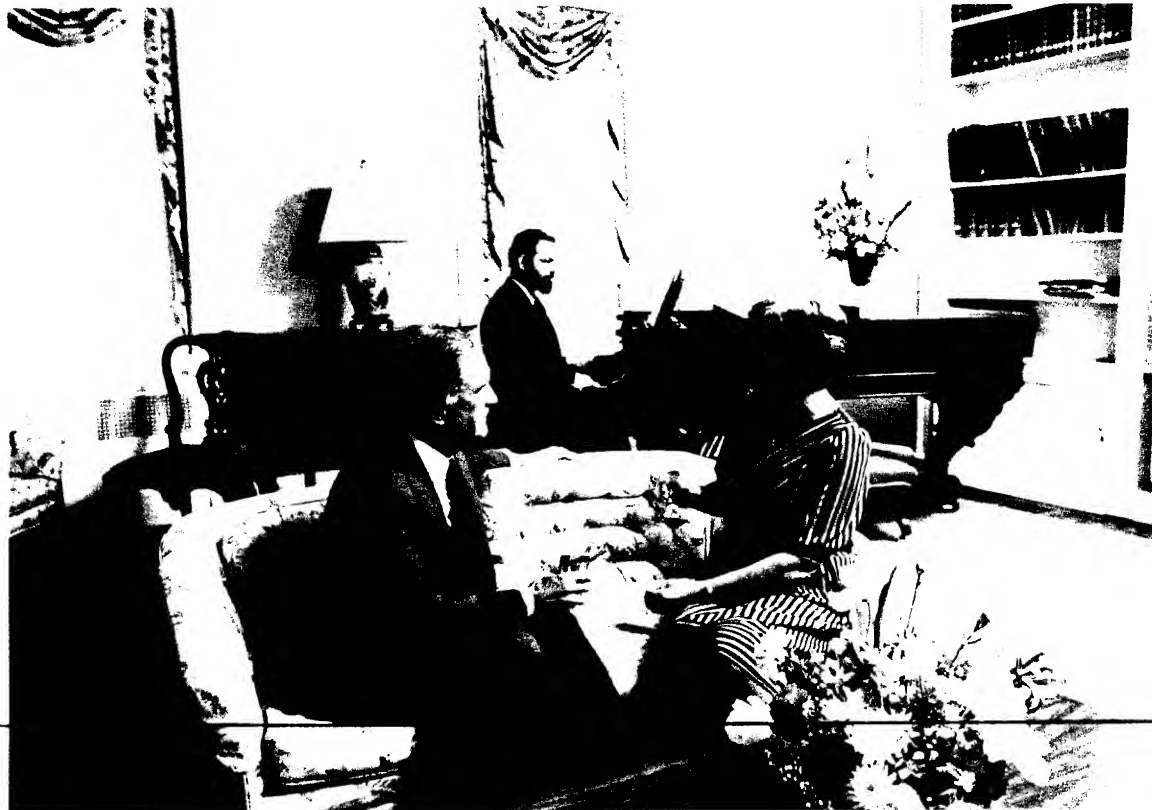
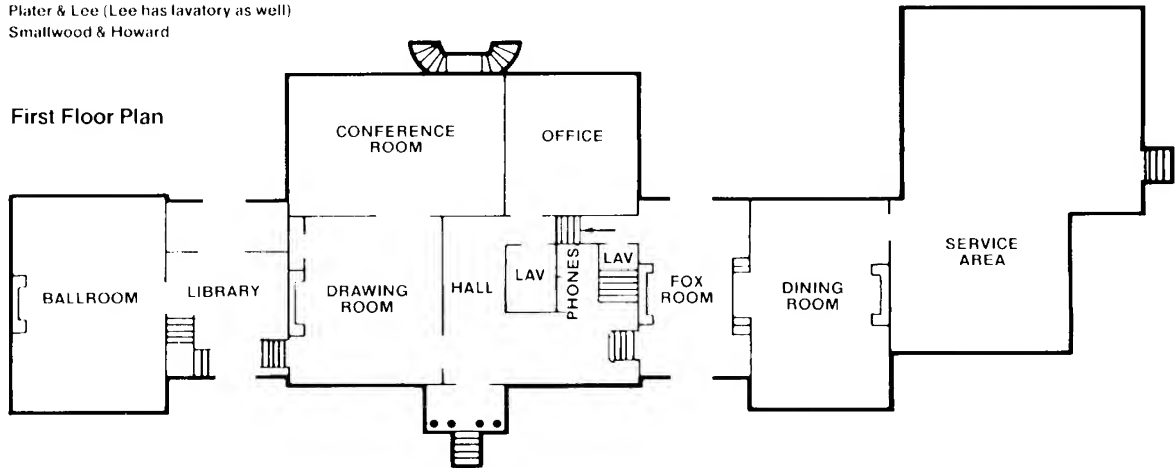
Second Floor Plan

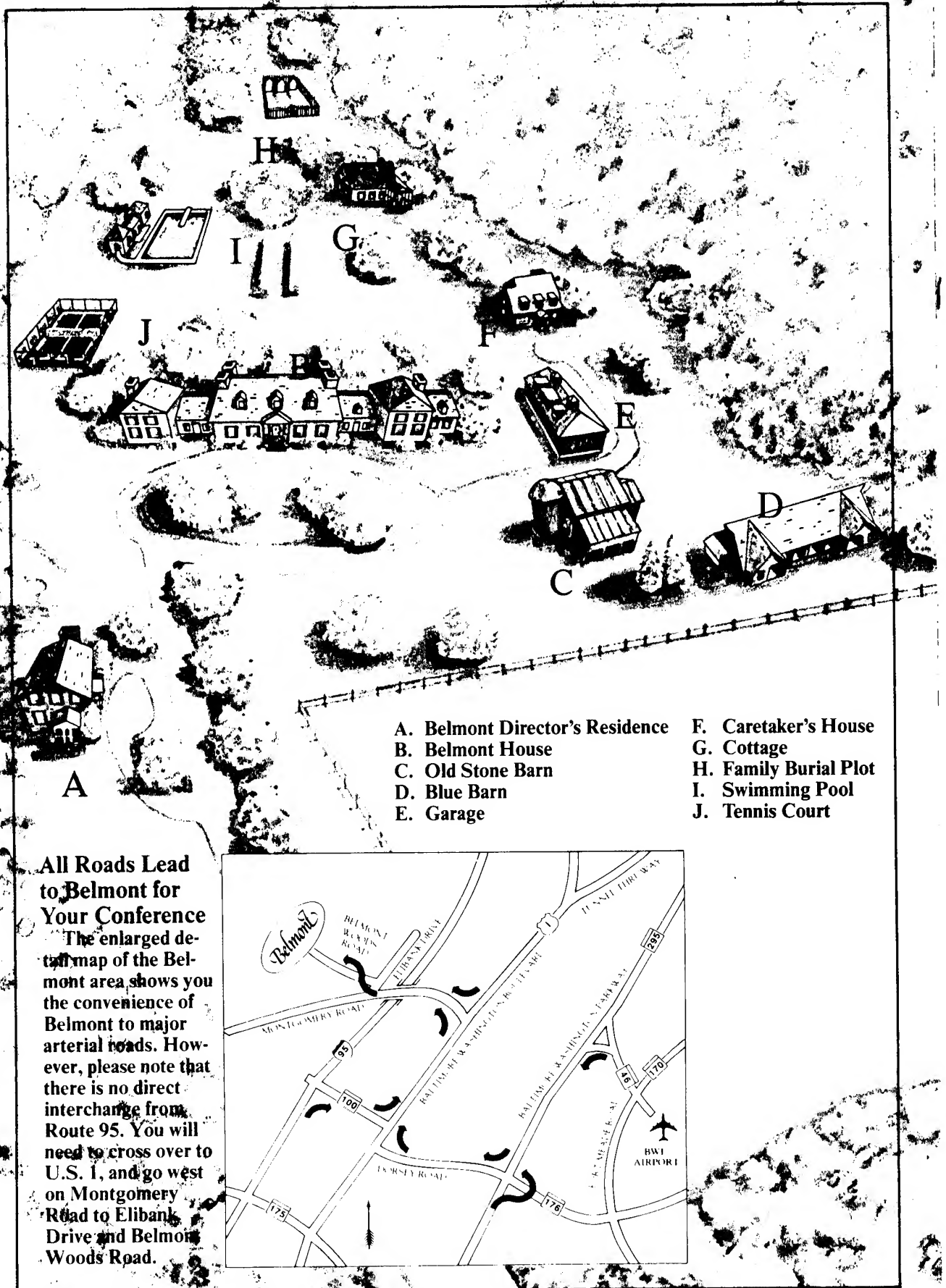


Rooms sharing baths
Bruce & Bowe (suite)
Paca & Brice
Plater & Lee (Lee has lavatory as well)
Smallwood & Howard

*Doubles used as singles when possible due to bath sharing
**Johnson Room is the only single with a private bath.

First Floor Plan





*Thank you for your inquiry. Detailed information
and materials applicable to your conference
and a suggested contract are enclosed.*

*Belmont
Conference
Center*

The National Conference Center of the American Chemical Society
6555 Belmont Woods Road • Elkridge, Maryland 21227 • 301/796-4300